

MAILING ADDRESS:**MD. IMRAN HOSSAIN**

House # Ka/88, Khapara,
Post office road, Khilkhet, Dhaka-1230.
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**RESUME
OF****MD. IMRAN HOSSAIN****Career Objective:**

To get suitable position in a renowned organization like yours that matches my education qualification and experience to achieve organization goal and give enough reward and opportunity for personal as well as professional development

**Graduation
(BBA)**

Subject : Management
Result : Running (1st Year)
Institution : **Dhaka Business Institute**

**H.S.C
(Business Studies)**

Year of Exam : 2020
Result : **GPA-3.08** out of 5.00
Institution : **Uttara United College**
Group : Business Studies
Board : Dhaka

**S.S.C
(Business Studies)**

Year of Exam : 2017
Result : **GPA-3.27** out of 5.00
Institution : **Dumni High School**
Group : Business Studies
Board : Dhaka

**Computer
Proficiency**

- Microsoft Office: **MS Word, MS Excel, MS PowerPoint**
- Browsing E-mail & Research work Using Internet.
- **Adobe Photoshop** (4.8 Years Experience)
- **Adobe Illustrator** (4.8 Years Experience)

Language Skill

English : Proficiency in reading, writing, speaking & listening.
Bengali : Native language

Personal Information

NAME : **MD. IMRAN HOSSAIN**
Father's Name : Md. Liton
Mother's Name : Salina Akter
Nationality : Bangladeshi by Birth
Date of Birth : 1st January, 2001
NID No. : 1513812428
Marital Status : Married
Height : 5feet - 7inch
Sex : Male
Blood Group : B+
Religion : Islam
Permanent Address : Village: Syedpur, P/O: Dottopara
P/S: Lakshmipur, District: Lakshmipur

Experience

Total Year of Experience: 4.8 Year (s)

1. Organizaiton Name : **Jago Agro Foods & Beverage Ltd.**
Designation : Accountant & Graphics Designer
Duration : 1 Years 6 Months
Location : House# 30/A, (1st Floor), Road No# 4, Sector# 3, Uttara, Dhaka- 1230.
2. Organizaiton Name : **Jannat Trading**
Designation : Computer Operator
Duration : 8 Months
Location : House# 30/A, (1st Floor), Road No# 4, Sector# 3, Uttara, Dhaka- 1230.
3. Organizaiton Name : **X-tech Computer Training Centre**
Designation : Computer Operator
Duration : 2 Years 6 Months
Location : Ka/2, Ma-moni vhaban, Khilkhet, Dhaka.

Strength:

- Ability to understand quickly.
- Performing duty in any situation.
- Strong skill in communication.
- Excellent grasping capability and understanding the concepts clearly.

Signature & Date


MD. IMRAN HOSSAIN